City of Johnson City – CityView Portal – Registration & Viewing Permits
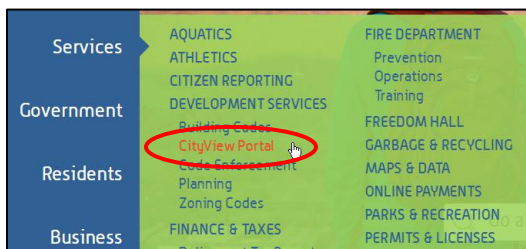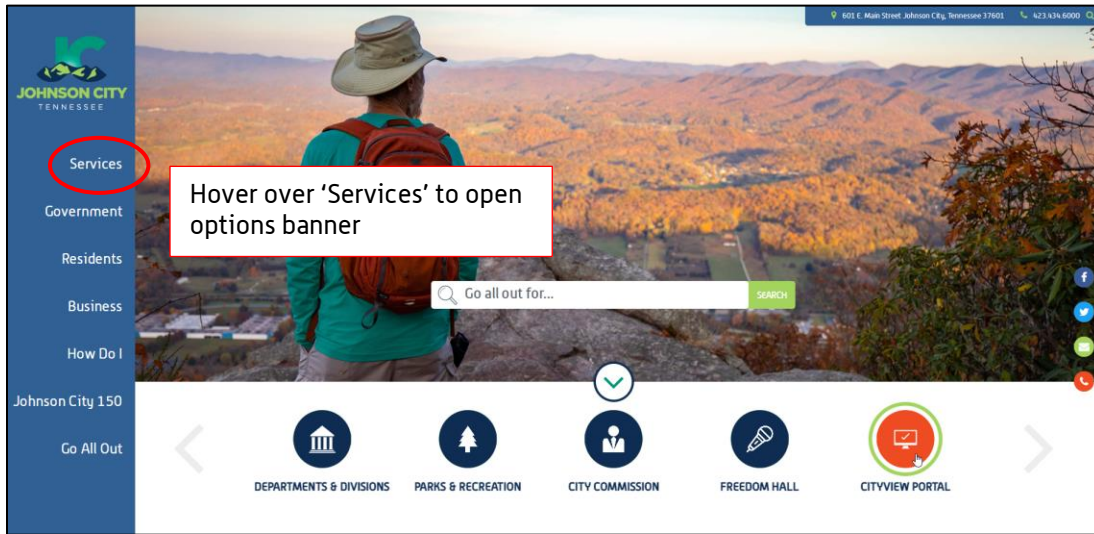
Revised 3/4/2019

Go to www.johnsoncitytn.org

OR, go to: https://jc-cityviewweb.johnsoncitytn.org/CityViewPortal/

Click 'Register'

Our Cityview Portal is now available for:

- - Property
- - Applying for Building/Trade Permits
- - Request an Inspection
- - Submit an application for a Rezoning, Concept Plan, Annexation, Certificate of Appropriateness or a Subdivision Plat
- - Check on your application status and pay fees

- PLEASE CONTACT ADRIENNE BROWN WITH ANY QUESTIONS – CALL 423-434-5845

Building Division
Apply for a Building Permit
Application Search
Upload Submittals

Planning Division
Apply for a Planning Permit
Application Search
Upload Submittals

Register a New Portal Account

Step 1: Create Account

Please note: There will be a verification email sent before registration is complete, you will not be able to log in until you receive the email and click the link.
This email address will receive all permit, application, and portal information.

If you do not see that you have received the email within 30 minutes, please check your SPAM folder.
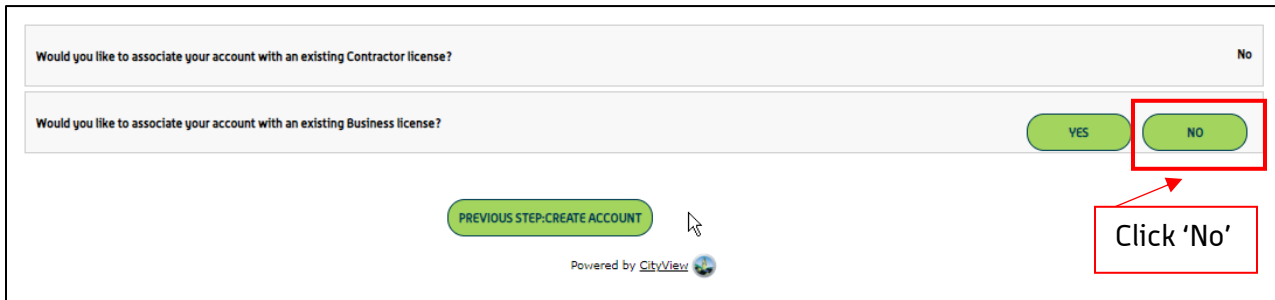
Step 2: Contact Information

The system may recognize your email address from your contractor information in our system. If you would like to link to the existing information, click 'YES' and you will not have to enter any additional info, you will only need to complete the registration within your email.

If you ARE a contractor, but want to set up a personal account separate from your contractor account, click 'No', not a contractor. The account can be linked to your contractor account after it is set up.

Would you like to associate your account with an existing Contractor license?   No
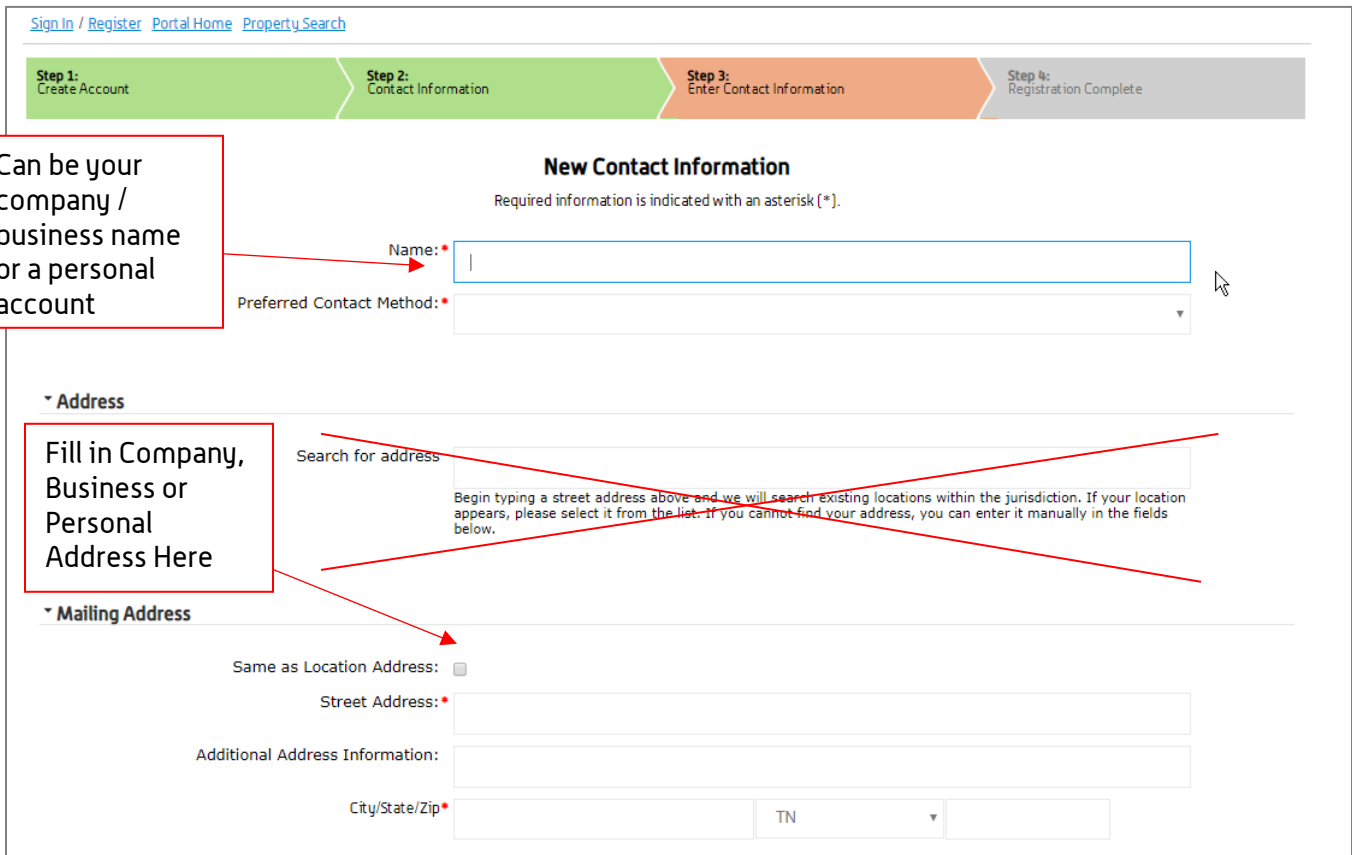
Would you like to associate your account with an existing Business license?   YES   NO

PREVIOUS STEP: CREATE ACCOUNT

Powered by CityView

Click 'No'

Step 3: Enter Contact Information

Sign In / Register   Portal Home   Property Search

| Step 1: Create Account | Step 2: Contact Information | Step 3: Enter Contact Information | Step 4: Registration Complete |

New Contact Information
Required information is indicated with an asterisk (*).

Can be your company / business name or a personal account

Name: *

Preferred Contact Method: *

Address

Fill in Company, Business or Personal Address Here

Search for address

Begin typing a street address above and we will search existing locations within the jurisdiction. If your location appears, please select it from the list. If you cannot find your address, you can enter it manually in the fields below.

Mailing Address

Same as Location Address:

Street Address: *

Additional Address Information:

City/State/Zip *   TN

** Please do not use a project address for the account registration **

▼ Contact Numbers

Contact Number(s)   **Type***

Primary ▾

Contact Number*

Ext.

(*Please note: at least one contact number is required)

▼ Alternate Addresses

An additional address is not required

*Please note: it is not required to provide an alternate addresses

Street Address*

Additional Address Information

Country* ▾

City/State/Zip* ▾

Start Date/Status* ▾

▼ Alternate Email Addresses

*Please note: it is not required to provide an alternate address

Alternate Email Addresses: **Email Address***

Status* ▾

▼ Alternate Contact Numbers

*Please note: it is not required to provide an alternate contact number

Type*	Contact Number*	Ext.	Start Date*	Status*
▾				▾

(PREVIOUS STEP: CONTACT INFORMATION) (NEXT STEP: COMPLETE REGISTRATION)

Powered by CityView

Please note: There will be a verification email sent before registration is complete, you will not be able to log in until you receive the email and click the link.
This email address will receive all permit, application, and portal information.

View your Associated Projects

Once Registration is complete, sign in to your account. Click 'My Items', then click the appropriate application category. All of your related applications and permits will be shown. Sort by any of the column headers, Reference Number, Address, Type, etc.

For Portal Assistance please contact:

Adrienne Brown
Permit Technician | Building Division | Development Services
423-434-5845,   abrown@johnsoncitytn.org